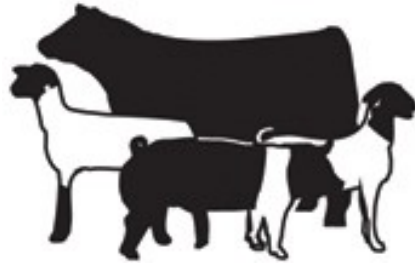


# Kansas Youth Livestock State Nomination Process Rookie Guide



Youth  
Livestock  
Program



March 1, 2016

**K-STATE**  
Research and Extension  
**Department of  
Animal Sciences and  
Industry**  
218 Weber Hall  
Manhattan, KS 66506-0201  
(785) 532-6533  
fax: (785) 532-7059  
[www.asi.ksu.edu](http://www.asi.ksu.edu)

Dear Kansas Youth Livestock Family,

Welcome to the KSU Youth Livestock Program! We hope you are excited to be embarking on an exciting adventure as a 4-H or FFA family. The KSU Youth Livestock Program provides and facilitates educational programs for youth across the state. One of the most notable roles for the Youth Livestock Program is to promote, accept, process, and manage youth livestock nominations for the state of Kansas. We do this as a component of our partnership with the Kansas State Fair and Kansas Junior Livestock Show (KJLS). The information included in this "Rookie Packet" is targeted to new families/households who will be nominating livestock projects for the first time this year. I hope you find this information to be a helpful guide that reduces some of the stress and anxiety associated with completing the state nomination process for the first time.

In order to show at the Kansas State Fair (Grand Drive) or KJLS, market animals and commercial females must first be nominated to be eligible to show. Nomination is the process of identifying youth livestock projects and documenting that they have been owned, possessed, and cared for by youth for an appropriate amount of time to gain the optimal experience. The nomination process includes tagging livestock projects with a Kansas 4-H EID ear tag, completing paperwork, pulling DNA samples on animals, and submitting this information, along with the nomination fee, to the KSU Youth Livestock Program. Only those animals that have been appropriately nominated will be eligible to enter and show at the Kansas State Fair Grand Drive or KJLS. Information about the nomination process and a variety of resources may be found on the KSU Youth Livestock Program website: <http://www.asi.k-state.edu/students-and-programs/youth-programs/>. One of your best resources will also be the local Extension Office. This is who you will need to contact in order to obtain ear tags (for animals not tagged at spring weigh-in) and official DNA envelopes. Please contact the local Extension Office early, so they can have enough nomination materials for you. Additionally, several counties across the state have a specified date or local procedure for completing state livestock nominations. Your local Extension Agent (or Ag Instructor) will also need to sign your nomination paperwork before it can be submitted to the KSU Youth Livestock Program.

**Nomination Deadlines:**


May 2 – Market Beef (usually this date is May 1, but that is a Sunday in 2016)

June 15 – Market Hogs, Commercial Gilts, Market Sheep, Commercial Ewes, Commercial Heifers, and ALL meat goats

The aforementioned dates are strict postmark deadlines. Please also note that complete nominations do NOT constitute an entry. After you complete the nomination process, you must then follow the specific entry process for the show in which you would like to exhibit. Nomination only makes your animals eligible to be entered in the state fair or KJLS. Each show has its own, separate entry process that must be followed.

I hope the nomination process goes smoothly for your family and your youth livestock project is a rewarding endeavor! If you have any questions, please contact your local Extension Agent or myself ([adhayes@ksu.edu](mailto:adhayes@ksu.edu); (785)532-1264).

Sincerely,



Lexie Hayes  
Extension Assistant, Youth Livestock Coordinator  
Kansas State University  
Department of Animal Sciences and Industry



Kansas State University, County Extension  
Councils, Extension Districts, and U.S.  
Department of Agriculture Cooperating.

K-State Research and Extension is an equal  
opportunity provider and employer.

*Knowledge  
for Life*

# 2016 Kansas State Youth Livestock



## Nomination Guidelines



In order to show at the Kansas State Fair (KSF) or Kansas Junior Livestock Show (KJLS), you must first nominate your animal.

**What is a nomination?** A nomination is documentation that you have owned, possessed and cared for your animal since a certain date in order to show at a state show.

**How are the nomination dates set?** The nomination dates are set by minimal guidelines set forth by Kansas 4-H on how long you should own, possess and care for your animal to have gained the optimal experience. In addition, the KSF and KJLS Board of Directors agree on these dates.

**What are the nomination dates?**

May 1 Market Steers and Market Heifers (May 2 postmarks will be accepted for 2016; May 1 is a Sunday)

June 15 Commercial Heifers, Market Lambs, Commercial Ewes, Market Hogs, Commercial Gilts, and ALL Meat Goats (Market Goats, Commercial Does, and Registered Does)

**How do I know what to turn in?** The Youth Livestock Program has compiled a list of requirements (checklist) for each species.

**How much does it cost?** The nomination fee is \$8.00 per animal, for all species.

**What is the Nomination Declaration form?** The nomination declaration form is required by all families/households wishing to show at Kansas State Shows. This form states the family/household name along with who is able to show within that family/household. In addition, it lists the physical location of where the animals are kept, and also has a statement about possession, ownership and care of the animals. It must be signed by all individual exhibitors, a parent/guardian, and extension agent/advisor. ALL exhibitors must complete a family nomination declaration form.

**Is a Nomination the same as an entry for the show?** NO. You must first nominate your animal in order to declare that you own, possess and care for them. Then, you must actually enter that animal for the show following the specific entry processes set forth by the Kansas State Fair (KSF) and Kansas Junior Livestock Show (KJLS). You must do both of these things in order to show. *Nominations are sent to the K-State Youth Livestock Program office, but the entries for KSF and KJLS are sent directly to and managed by the respective Livestock Show offices.*

**How will I know if my Nomination is complete?** Once your nomination is put into the nomination database, you will receive a letter in the mail from the Youth Livestock Program. This letter will list all of the animals that we have in the system from you. A family/household will receive a separate letter for each species nominated. If you are missing information, it will tell you what you are missing and how to fix that issue. In addition, we post the nomination information on our website [www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu) under Nominated Livestock so you can see if your nomination is complete. We update this very often during the nomination process and highly recommend that you use this tool.

**What if I don't get everything in the first time?** If your confirmation letter states that something is missing or wrong, **there is a one-time fee of \$20.00**. This includes declaration form, DNA Envelope, and signatures (exhibitor, parent and agent/advisor). The \$20.00 incomplete fee must be submitted with the missing or corrected information for the nomination to be complete.

**Where do I get ear tags and DNA envelopes?** Ear tags and DNA Hair Sample envelopes can be obtained from your local Extension Office. Make sure you communicate with your local Extension Office far enough in advance for them to have enough tags and official envelopes available for the number of animals you plan to nominate. DNA must be submitted in an official DNA envelope. One type of envelope is available for all species. Please refer to the Step-by-Step page in the "Rookie Guide" for detailed information on obtaining DNA samples from your animals.



# Kansas State Youth Livestock Nomination Process



## Step-By-Step Guide



### Step 1 - Tagging

Animals eligible for the Kansas State Fair (KSF) or Kansas Junior Livestock Show (KJLS) will need an appropriate Kansas 4-H EID ear tag placed in the ear of the animal by the agent (or qualified individual designated by agent).

### Step 2 - Paperwork & Signatures

Exhibitors and a parents/guardian will complete and sign the updated 2016 declaration and nomination paperwork. Families/Households need to submit one declaration form per year. Additionally, each specie has a unique nomination form that must be used to nominate animals. Exhibitors are also highly encouraged to use the checklist that outlines the requirements for each specie as a guide to complete the nomination process. These forms may be obtained from the local Extension office or the Youth Livestock Program website ([www.youthlivestock.ksu.edu](http://www.youthlivestock.ksu.edu)), under “Nominated Livestock”. You may also click [here](#) for the direct link.

### Step 3 - DNA

Exhibitors will pull a DNA sample from the animal and place it in an official DNA envelope. The DNA envelopes are not specie specific, but an official envelope must be used. Exhibitors will need to designate the specie and ear tag number on each envelope, as well as include the signatures of all eligible exhibitors within the family/household and a parent/guardian. Official DNA envelopes may be obtained from the local Extension office. **DO NOT CUT THE HAIR** - hair follicles **MUST** be intact for submission to be valid. Detailed instructions and videos for pulling DNA on each specie may be found on the Youth Livestock Program Website, under “DNA”, or by clicking [here](#).

### Step 4 - Visit Extension Office

In addition to the exhibitor(s) and a parent/guardian signing the nomination paperwork, youth will have their agent (or Ag Instructor) sign the declaration and nomination forms. Extension Agents will also provide the barcode sticker(s) for the nomination form that corresponds to the tag number(s) for each animal being nominated.

### Step 5 - Mail Nominations

Exhibitors will mail their completed *declaration form*, *nomination form(s)*, *DNA envelopes*, and *check/payment* to K-State to be processed. Certified mail is highly encouraged and suggested. Postmark deadlines are strictly enforced. **May 1**—Market Beef; **June 15**—Market Sheep, Commercial Ewes, Market Hogs, Commercial Gilts, Commercial Heifers, and ALL Meat Goats. Regardless of postmark date, nomination materials **MUST** be *received* within 15 days of the deadline to be accepted. K-State, KJLS, and the Kansas State Fair are not responsible for lost or misdirected mail.

### Step 6 - Verify Nominations Submitted

K-State will process nominations received and post weekly updates regarding complete/incomplete nominations on the Youth Livestock Program website, under “Nominated Livestock > Check Nominated Livestock”. It may also be accessed by clicking [here](#). During this process, letters will also be sent to individual families/households listing the species and tag numbers received, as well as stating whether or not their nominations are complete. This is the exhibitor/family’s opportunity to verify the accuracy of the nomination information received by K-State.

### \*You’re not done yet! Final Step - OFFICIALLY ENTER SHOW \*

NOMINATION IS **NOT** AN ENTRY. Exhibitors **MUST** submit an official **ENTRY** for the appropriate youth livestock show. The Kansas State Fair and Kansas Junior Livestock Show are responsible for managing their own entry processes. Exhibitors must follow the proper entry process for each show. Exhibitors must have a valid entry on file at each respective entity to be eligible to show. Kansas State Fair Grand Drive (youth livestock show) entries are due by July 15th. The KJLS entry deadline is August 15th. Entry information may be obtained from the local Extension office, or the website for each show.



KSU Youth Livestock Program · Kansas State University  
214 Weber Hall · Manhattan, KS 66506 · (785) 532-1264



## 2016 Kansas Livestock Nomination Checklists:

I have a **market steer or market heifer** to nominate, what do I need to turn in?

- Household Declaration Form
- Tag Your Animal by May 1 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Market Beef Nomination form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information and signatures.
- Completed official, sealed DNA Hair Sample Envelope, hair must be pulled, not cut. Obtain at least 40 follicles. All family exhibitors and a parent/guardian must sign the front of the DNA envelope.
- \$8.00 per animal nomination fee.
- All of the above must be completed by **May 2**. Certified Mail highly encouraged. Nominations postmarked by May 2 will be accepted only in 2016 – May 1 is a Sunday.

I have a heifer that I would like to nominate as both a **commercial heifer and a market heifer**, what do I need to turn in?

- Household Declaration Form
- Tag your animal by May 1 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Market Beef Nomination form AND Commercial Heifer Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information and signatures.
- Completed official, sealed DNA Hair Sample Envelope, hair must be pulled, not cut. Obtain at least 40 follicles. All family exhibitors and a parent/ guardian must sign the front of the DNA envelope.
- \$8.00 per animal nomination fee.
- Must be identified with an individual, unique, permanent tattoo and listed on commercial nomination form
- All of the above must be completed by May 1 for no additional nomination fee.
- If submitted separately by June 15, will incur one additional nomination fee. Certified Mail highly encouraged.

I have a **commercial heifer** to nominate, what do I need to turn in?

- Household Declaration Form
- Tag Your Animal by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Commercial Heifer Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information and signatures.
- Completed official, sealed DNA Hair Sample Envelope, hair must be pulled, not cut. Obtain at least 40 follicles. All family exhibitors and a parent/guardian must sign the front of the DNA envelope.
- Must be identified with an individual, unique permanent tattoo and listed on commercial nomination form
- \$8.00 per animal nomination fee.
- All of the above must be completed by June 15. Certified Mail highly encouraged.

I have a **market hog or commercial breeding gilt** to nominate, what do I need to turn in?

- Household Declaration Form
- Tag Your Animal by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Swine Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information and signatures. *NEW IN 2016* – make sure to include ear notch number AND draw ear notches in the space provided.
- Completed official, sealed DNA Hair Sample Envelope, hair must be pulled, not cut. Obtain at least 40 follicles. All family exhibitors and a parent/guardian must sign the front of the DNA envelope.
- PQA # must be on nomination form/ provided by June 15 or nomination is forfeited.
- \$8.00 per animal nomination fee.
- All of the above must be completed by June 15. Certified Mail highly encouraged.

I have a **meat goat (ALL wethers and does)** to nominate, what do I need to turn in?

- Household Declaration Form
- Tag Your Animal by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Meat Goat Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) and all contact information and signatures. *NEW IN 2016* – make sure to also include the scrapie tag # in the space provided.
- Completed official, sealed DNA Hair Sample Envelope, hair must be pulled, not cut. Obtain at least 40 follicles. All family exhibitors and a parent/guardian must sign the front of the DNA envelope.
- \$8.00 per animal nomination fee.
- All of the above must be completed by June 15. Certified Mail highly encouraged.

I have a **market lamb or commercial ewe** to nominate, what do I need to turn in?

- Household Declaration Form
- Tag Your Animal by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Market Lamb Nomination form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information and signatures. *NEW IN 2016* – make sure to also include the scrapie tag # in the space provided.
- Completed official, sealed DNA Hair Sample Envelope, hair must be pulled, not cut. Obtain at least 40 follicles. All family exhibitors and a parent/guardian must sign the front of the DNA envelope.
- \$8.00 per animal nomination fee.
- All of the above must be completed by June 15. Certified Mail is highly encouraged.

I have a **registered breeding heifer, registered breeding ewe, or pedigreed/purebred breeding gilt** what do I need to turn in?

- Heifers and gilts must be registered in exhibitor's name no later than June 15 of the current year.
- Ewes must be registered in exhibitor's name no later than July 1 of the current year.
- Registered Heifers must be identified with a permanent tattoo corresponding with registration papers.
- No nomination materials are required for Registered Heifers, Registered Breeding Ewes, and Pedigreed/Purebred Breeding gilts.
- Registered Heifers, Registered Breeding Ewes, and Pedigreed/Purebred Breeding gilts *do not* need DNA hair samples.
- Some form of ear tag is encouraged for show management purposes; gilts need a Kansas 4-H EID tag.

Mail all Kansas youth livestock nomination materials to:

Kansas State University  
Department of Animal Sciences & Industry  
State 4-H/FFA Shows  
Attn: Lexie Hayes, Youth Livestock Coordinator  
214 Weber Hall  
1424 Claflin Road  
Manhattan, KS 66506



Youth Livestock Program · Kansas State University  
214 Weber Hall · Manhattan, KS 66506 · 785-532-1264

# Kansas State Youth Livestock Nomination Process



## Frequently Asked Questions

### *What Kansas junior/youth livestock shows require my animals to be state nominated?*

The Kansas State Fair Grand Drive (youth livestock show) and Kansas Junior Livestock Show require market animals and commercial females to be nominated by completing the state nomination process. Through this process, youth document they have owned, possessed, and cared for their animals for an appropriate amount of time to gain the optimal experience of being involved in a youth livestock project. The Kansas State Fair Grand Drive and Kansas Junior Livestock Show are limited to Kansas youth who are bonafide Kansas 4-H or FFA members.

### *What is my KSU Family/Household Name?*

This is the name by which your family/household unit would like to be referred. To be as clear as possible and facilitate a smooth nomination process, the name needs to include a first and last name (i.e. Willie Wildcat Family). It is suggested that the first name be a parent/guardian if there are multiple siblings within the family/household. After you submit a family/household name the first time, it will be the name you use indefinitely in the future. Since we do family nominations in Kansas, all eligible siblings or youth who legally reside in the same household, share the same legal address, and materially participate in the care of the project the majority of the time can be listed under the family/household name. This allows all eligible youth within the family/household to exhibit animals nominated under the family/household name. Youth will determine which specific market or commercial animal they will exhibit at show check-in.

### *What is my KSU Nomination #?*

The KSU Nomination # is a 5-digit number that identifies a specific family/household and corresponds to the KSU Family/Household Name. Only children listed under the KSU Nomination # will be eligible to exhibit animals nominated under that number. If this is your first time to nominate, please **DO NOT** create your own number. **THIS NUMBER IS ASSIGNED BY THE KSU YOUTH LIVESTOCK PROGRAM.** The first time you nominate, a number is generated and assigned to the family/household. This number will be your KSU Nomination # indefinitely and is to be used on all future nomination and entry paperwork. You will receive your number when nomination confirmation letters are distributed. You may also contact your local Extension Office or the KSU Youth Livestock Program to verify your number.

### *Where do I send my nominations?*

Kansas State University  
State 4-H/FFA Shows  
Attn: Lexie Hayes  
214 Weber Hall  
1424 Claflin Road  
Manhattan, KS 66506

\*Certified mail with a return receipt is highly encouraged. It will give you peace of mind by proving you mailed your nominations AND provide confirmation about when your package was delivered to campus, so you know your nominations were received. Regardless of postmark date, nominations received 15 days or more after the deadline (May 1 or June 15) will not be accepted. K-State, KJLS, and/or the Kansas State Fair are not responsible for lost or misdirected mail.

### **Who do we make our check out to?**

Nomination payment should be made payable to KJLS. Even if you only intend to show at the state fair, please make your nomination fees payable to KJLS. Remember – nomination and entry are separate processes! You must first submit and pay for your nominations before you are eligible to actually enter a state show. Any checks returned due to insufficient funds will be charged a \$40 fee and must be rectified before any animals associated with the family/household will be eligible to show.

### **When is the deadline to submit nominations?**

May 1 – Market Beef

June 15 – Market Swine, Commercial Gilts, Market Sheep, Commercial Ewes, Commercial Heifers, and ALL Meat Goats (market wethers, market does, commercial does, and registered does)

\*If the nomination deadline falls on a Sunday in any given year, nominations will be accepted if postmarked on the Monday immediately following the deadline for that year *ONLY*. For example, if the deadline is May 1, 2016 and that is a Sunday, nominations postmarked on May 2, 2016 will be accepted without repercussion. However, families are highly encouraged to complete and mail their nominations as early as possible to ensure they meet the appropriate postmark deadline.

Nominations postmarked after the deadline will not be accepted. There is a *late policy* for first time offenders, but it is only granted once, ever, for the family/household and all children. If nominations received are postmarked within ten (10) days of the deadline AND the family/household is eligible, a letter will be sent through traditional mail outlining the required procedures for the nominations to be accepted for the current year. policy is a courtesy, so families/households are expected to fully cooperate in a timely fashion should this situation exist.

### **What do I need to do if I have a purebred registered female (heifer, gilt, ewe)?**


Purebred breeding females who have registration papers do NOT have to be nominated. However, please refer to the specific rules for both the Kansas State Fair and KJLS regarding ownership and registration paper requirements. Families/households are also encouraged to review the specie checklist to insure they meet all of the requirements, including having a legible tattoo, etc. The registration papers for heifers and gilts must be in the exhibitor's name by June 15<sup>th</sup>. The deadline for ewes is July 1<sup>st</sup>. There is NOT a purebred or papered division for meat goats, so ALL meat goats must be nominated to be eligible to show.

### **How do exhibitors get a Youth PQA® Plus certification number?**


Swine exhibitors must be Youth PQA® Plus certified, and submit a valid certification number with their nominations by June 15<sup>th</sup>. Exhibitors have a couple of options in order to be trained and become certified. The first step is to contact your local Extension Office. Several county agents are certified Youth PQA® Plus Advisors and can certify youth ages 8-19. The second option is to complete the online training offered by the Pork Board. Information about this option may be found here: <http://www.pork.org/youth-pqa-plus/>.

If you do not have your PQA number by June 15<sup>th</sup>, you may write 'pending' on your nomination paperwork. However, your nomination will be considered incomplete and will not be processed until we receive your number via email at [adhayes@ksu.edu](mailto:adhayes@ksu.edu). It is the exhibitor's responsibility to provide this information. Any exhibitor who does not provide a valid Youth PQA® Plus certification number to our office by July 15<sup>th</sup> (incomplete/correction deadline) will forfeit their nominations and fees, as well as be ineligible to exhibit swine at the state shows.



 ***Is there a way to find out if my nominations have been processed and double check what tag numbers I submitted?***


Yes! During the nomination season (April – June), the Youth Livestock Program website is updated regularly and the status of nominations received and processed may be viewed under “Nominated Livestock > Check Nominated Livestock”. You may also access the page by clicking [here](#). This page includes a nomination report for each specie. The document is sorted by county and will list all of the tag numbers nominated for a family/household, as well as if the nomination is complete. Incomplete information is highlighted, so families/households know what information is missing or needs corrected. Families/Households will also receive individual letters in the mail after their nominations have been processed, which includes the Family/Household Name, KSU Nomination #, and all of the tag numbers nominated, as well as if the nominations are complete. Additionally, the letter includes entry information for the Kansas State Fair Grand Drive and KJLS.

 ***What if one of the tag numbers listed under my family/household is incorrect?***

If a tag number, or any information regarding your nominations, is incorrect, please contact the KSU Youth Livestock Program at your earliest convenience via phone (785)532-1264 or email at [adhayes@ksu.edu](mailto:adhayes@ksu.edu). We will verify the information processed with your original nomination materials. The original nomination paperwork and DNA envelopes are considered your official nomination. So, if we have made a mistake while inputting your nomination information, we will correct it.

 ***What if my animal loses its tag?***

As soon as you realize a nominated animal has lost its ear tag, please contact your local Extension Office as soon as possible. There is a process for re-tagging the animal and reporting the tag change to the KSU Youth Livestock Program, but it must be done through your local Extension Agent. All market and commercial animals that arrive on the grounds at a state show must have a valid ear tag and match nomination information in order to check in and be eligible to show.

 ***If my livestock nominations are complete, does that mean I am entered to show at the state fair or KJLS?***

**NO!** Nomination does NOT constitute show entry. The nomination and entry processes are completely separate processes. You must first nominate in order to be eligible to enter a state show. Nomination is done through the KSU Youth Livestock Program, but entry must be done through each individual show. Both the Kansas State Fair and KJLS have created and manage their own entry processes. Exhibitors **MUST** enter each show in which they wish to participate in order to actually show. If an exhibitor does not complete the entry process and/or does not have paid entries on file by the entry deadline for either show, they cannot participate. The deadline to enter the Kansas State Fair Grand Drive show is July 15<sup>th</sup>. KJLS entries are due August 15<sup>th</sup>. Refer to the respective show websites, or your local Extension Office for entry information.

 ***I know exhibitors have to enter the Kansas State Fair and/or KJLS to show. Where do I find entry information?***

The Kansas State Fair (Grand Drive) and KJLS each create and manage their own entry process. Remember – a complete nomination does NOT constitute entry; you MUST enter each state youth livestock show separately. When entries are open and being accepted, information will be sent from the individual shows to local Extension Offices and posted on the websites for each show (Kansas State Fair: <https://kansasstatefair.com/page.php?id=10>; KJLS: <http://www.kjls.org/>). This information will also be shared on each show’s respective social media accounts. The deadline to enter the Kansas State Fair Grand Drive (state fair youth livestock show) is July 15<sup>th</sup>. For questions regarding state fair entries, please contact the KSF Competitive Exhibits department at (620)669-3600. The entries for KJLS are due by August 15<sup>th</sup>. Questions regarding KJLS entries should be directed to [rbkjls@gmail.com](mailto:rbkjls@gmail.com), or the show coordinators (Betsy – (316)706-9750; Rhonda – (316)650-6857).


 ***Why do I need to call the Kansas State Fair or KJLS with my entry questions?***

The state livestock nomination process, Kansas State Fair Grand Drive entry process, and KJLS entry process are three separate, independent processes. Because the state fair and KJLS create and manage their own entries, the KSU Youth Livestock Program does not have access to any show entry information. Conversely, nomination information is shared with each show prior to showtime, but the KSU Youth Livestock Program accepts, processes, and manages nomination information for the state of Kansas. While each group works as a team to make the youth livestock program a quality experience for families and will answer as many questions as possible, the most efficient way to get the answer you need is to contact the appropriate office directly.

*KSU Youth Livestock Program (livestock nominations)* – (785)532-1264 or [adhayes@ksu.edu](mailto:adhayes@ksu.edu)

*Kansas State Fair (Grand Drive entries)* – (620)669-3600

*KJLS (entries)* – Betsy (316)706-9750; Rhonda (316)650-6857 or [rbkjls@gmail.com](mailto:rbkjls@gmail.com)

 ***What is a scrapie tag and where do I find the number (#)?***

Scrapie is a fatal, degenerative disease classified as a transmissible spongiform encephalopathy that affects sheep and goats. In 2001, USDA initiated an accelerated program to eradicate scrapie from flocks and herds within the United States through the National Scrapie Eradication Program (NSEP). Sheep and goats that change ownership or are going to be exhibited must be identified with an official USDA scrapie tag. The original producer of the animal should tag it prior to selling the animal. So, your sheep and goats should have a tag (probably white or yellow) with the USDA seal. The phrase “Unlawful to Remove” will also be found somewhere on the tag. Please submit the visual number on the front of the tag as the scrapie tag #. More information on scrapie may be found on the [USA-APHIS](http://www.usaphis.gov) website, or the [National Scrapie Educational Initiative](http://www.nsep.gov) website. Please click the highlighted titles to be directed to these pages.

 (USDA Seal)

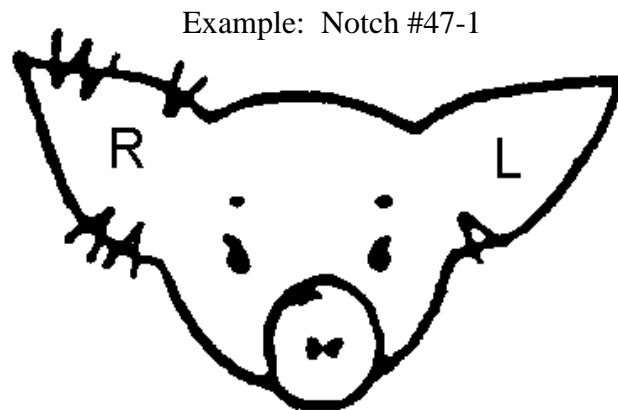
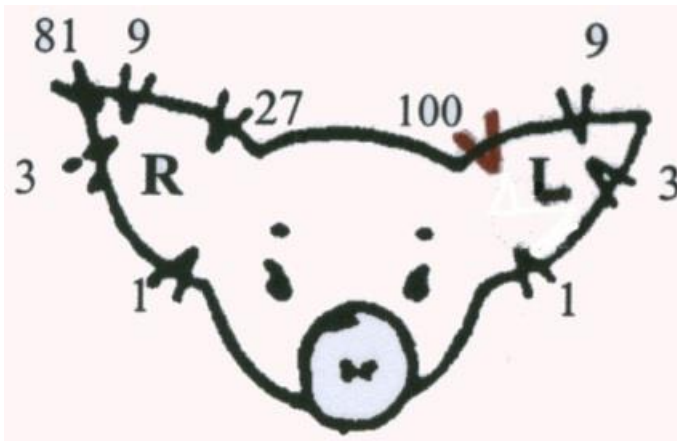


### What are ear notches?

Ear notching is a universal method of permanently identifying pigs within the swine industry. If done correctly, ear notches will provide identification for the pig from the time of farrowing throughout its entire life.

### How do I read ear notches?

Ear notches are coded in a specific manner, based on their location on a pig's ear, as you can see below in the diagram. The pig's right ear is the litter number, and their left ear is its individual number within a litter. An ear notch is read from the pig's right ear and then their left ear, separated by a dash in between the two numbers. Using the Universal Ear Notching System, add up the notches on each ear and that is the notch.



\*For more information on ear notching, please refer to the [Purdue Extension 4-H Reference Guide](#) for ear notching swine or the [University of Nebraska-Lincoln Extension](#) ear notching factsheet. You may click the highlighted title above to be directed to the respective resource, or visit the “Nominated Livestock” page of the Youth Livestock Program website to obtain these materials.\*

**IMPORTANT** – This year ear notches will be a requirement to nominate pigs for the Kansas State Fair Grand Drive or KJLS. When you are putting your ear notches on the official swine nomination form, please make sure to use the diagram provided to draw the notches for each pig nominated. It is VERY important that you draw the notches exactly as they appear in your pig's ear.

# 2016 Youth Livestock Nomination and Entry Deadlines

Kansas State Fair (KSF) and Kansas Junior Livestock Show (KJLS)

**AGE REQUIREMENTS: Kansas State Fair:** Only Kansas 4-H members who were 9 years of age but not yet 19 years of age before January 1 of the current year are eligible to compete in this division. **KJLS:** All Kansas 4-H members that have reached the age of 7 before January 1<sup>st</sup> of the show year will be eligible to participate at the Kansas Junior Livestock Show.

Entry	Required Materials for Nomination	Cost to Nominate	Nomination Declaration*	Nomination Deadline	Show Entry Deadline	Registration Papers
<b>Market Steers</b>	Declaration form*, Market Beef Nomination Form*, sealed DNA Hair Sample envelope*, EID tagged, & postmarked by May 2.	\$8	Required every year	May 2	KSF – July 15 KJLS – August 15	Required for breed classes.
<b>Market Heifers**</b>	Declaration form*, Market Beef Nomination Form*, sealed DNA Hair Sample envelope*, EID tagged, & postmarked by May 2.	\$8	Required every year	May 2	KSF – July 15	N/A
<b>Commercial (Crossbred) Heifers</b>	Declaration form*, Commercial Heifer Nomination Form*, Permanent Tattoo, sealed DNA Hair Sample envelope*, EID tagged, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>Registered Breeding Heifers</b>	No.	N/A	N/A	N/A	KSF – July 15 KJLS – August 15	In exhibitor's name by June 15.
<b>Market Lambs</b>	Declaration form*, Market Lamb/Commercial Ewe Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, scrapie tag #, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>Commercial Ewes (Wether Dams)</b>	Declaration form*, Market Lamb/Commercial Ewe Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, scrapie tag #, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>Registered Breeding Ewes</b>	No.	N/A	N/A	N/A	KSF – July 15 KJLS – August 15	In exhibitor's name by July 1.
<b>KSF Market Hogs/ KJLS Barrows***</b>	Declaration form*, Swine Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, Youth PQA+ Certification, ear notches, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	In exhibitor's name by June 15.
<b>Purebred/Pedigreed Breeding Gilts</b>	No.	N/A	N/A	N/A	KSF – July 15 KJLS – August 15	In exhibitor's name by June 15.
<b>Commercial Breeding Gilts</b>	Declaration form*, Swine Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, Youth PQA+ Certification, ear notches, postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>All Meat Goats****</b>	Declaration form*, Meat Goat Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, scrapie tag #, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A

\* The Nomination Declaration form and specie nomination forms are available at [www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu). Declaration Forms are due at the time of nomination. Official tags for all species, and official DNA Hair Sample Envelopes are available from KSRE Distribution.

\*\* There is no market heifer show at KJLS.

\*\*\* For pedigreed market barrows, ear notches on registration papers must match the pig's ear notches to be able to show.

\*\*\*\* No commercial doe show at KSF; all meat goats must be nominated (no registered doe show for KSF or KJLS).

\*\*\*\*\* **Health papers are only required for KSF, for all species.**

There is a one-time/year \$20.00 fee if a nomination has to be returned.

February 2016

# 2016 UPDATES

## KANSAS LIVESTOCK NOMINATION PROCESS

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### Declaration Form

The verbiage of the Declaration Form has been updated. Families/Households need to read the form and obtain all of the necessary signatures. Only one form per family or household is required for each year, as long as they mark all of the species in which it covers and each specie they nominate is covered accurately by the information submitted on the form.

### Nomination "Received By" Deadline

The nomination deadlines for all species are postmark dates. However, all youth livestock nominations must be **RECEIVED** on campus within 15 days of the appropriate specie postmark deadline, regardless of postmark date. K-State will not be responsible for lost or misdirected mail. Certified mail is highly encouraged.

### Matching EID Tag Front & Back

The front and back of all EID tags must match correctly for all species. Discrepancies will be considered an invalid tag. Please speak with your local Extension Office or Dave Kehler to ensure your animals are tagged correctly.

### Market Beef Nomination Deadline – May 2<sup>nd</sup>

The market beef (steers & heifers) deadline is typically May 1. However, that is a Sunday in 2016. Therefore, nominations postmarked May 2<sup>nd</sup> will be accepted.

### Swine Ear Notch Submission Requirement

Returning in 2016, the ear notches for all swine nominated must be included on the swine nomination form. Therefore, a field has been added to accommodate submitting this information. There is also a diagram on the form. Families/Households need to draw the ear notches exactly as they appear in the pig's ear for each animal nominated. Leaving either of these fields blank will result in an incomplete nomination. Educational resources for reading notches may be found in the Rookie Guide, on the Youth Livestock Program website, or through the local Extension Office. DNA is still a swine nomination requirement as well.

### Sheep & Goat Scrapie Tag Information Requirement

New in 2016, the scrapie tag number will be required for all sheep and meat goats nominated. A field has been added to both the market lamb/commercial ewe and meat goat/commercial doe form. If a nomination is received without the scrapie tag listed for each animal nominated, the nomination will be considered incomplete. For more information on scrapie or identifying the scrapie tag, please refer to the "Rookie Guide", the Youth Livestock Program website, or the local Extension office.

### Youth PQA® Plus Certification Date

All swine exhibitors must submit a valid Youth PQA® Plus certification number by June 15<sup>th</sup>.

### Returned Check Fee

All returned nomination checks will be assessed a \$40 fee, in addition to the original amount. All animals nominated by the associated family/household will be considered incomplete and ineligible to show until appropriate payment is received.





# Kansas Youth Livestock State Nomination Process *Information & Resources*

KSU Youth Livestock Program Website

[www.youthlivestock.ksu.edu](http://www.youthlivestock.ksu.edu)

KSU Youth Livestock Facebook Page



Kansas State Youth Livestock Program

Kansas State Fair - Competitions Webpage

<https://kansasstatefair.com/page.php?id=10>

Kansas Junior Livestock Show (KJLS) Website

<http://www.kjls.org/>

## Contact Information:

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